

MINUTES OF THE QUARTERLY BOARD MEETING OF THE GASPARILLA ISLAND  
BRIDGE AUTHORITY  
June 27, 2018

A Quarterly Board Meeting of the Gasparilla Island Board of Supervisors was called to order at 1:00 pm on June 27, 2018. The meeting was held in the conference room at the Gasparilla Island Bridge Authority administration building. Voting Board Members present were Gay Darsie, Lee Major, Ginger Watkins, and Drew Tucker participated via phone. Advisory Member present was Bill Klettke. Jay Feinberg and Randy Hicks participated via phone. Also present was Executive Director Kathy Banson-Verrico and GIBA attorney Rob Berntsson.

**Public Comments/Questions on Agenda Items:** No Comments

**Minutes Approval:**

The April 28, 2018 meeting minutes were presented. **On motion by Darsie and seconded by Major the minutes from the Quarterly Board meeting on April 18, 2018 with the suggested modification of two typos were unanimously approved.**

**Chairman Report:**

Watkins thanked Lee Major for his years of dedicated service to GIBA and the Boca Grande community. Both Lee Major and David Hayes have served GIBA for their eight year term limit leaving two voting Board positions open for the November election. Current Advisory Board Members Bill Klettke and Jay Feinberg qualified with the State of Florida and are running unopposed and therefore will be sworn in as voting members at the November Quarterly Board Meeting, Wednesday November 14, 2018.

The Chairman, confirmed a GIBA policy that was questioned at the last Board meeting. The GIBA enabling legislation requires that all toll revenues be restricted for maintenance and improvement of the GIBA causeway and bridges.

**Executive Director Report:**

The Executive Director's report included traffic and revenue figures for October 17 – May 18. Traffic counts are even compared to last year with a corresponding -2% revenue decrease. Red tide is having a significant effect on revenue and traffic. In the past 10 days overall revenue and traffic have dropped by -13% and -7%, respectively.

Bridge openings were down -11% in April and -39% in May.

The toll collection system replacement is in process. ETransit is working at their lab in Pennsylvania procuring the hardware and configuring for installation. The project is on track to be completed by the start of season.

GIBA purchased an electronic speed monitor and it is currently in the testing phase. The monitor will record vehicle speeds and provide trend data for traffic enforcement. The speed limit on the entire Boca Grande Causeway is 35 mph.

The truck scale installed in August 2017 was showing signs of settlement. The truck scale installation company (Fairbanks Scales) was contacted and installed shims to raise the scale back to the level of the approaches.

The southern roadway restoration project is still in progress and the sod/seed planted is growing well. GIBA maintenance will continue to monitor and document conditions.

MINUTES OF THE QUARTERLY BOARD MEETING OF THE GASPARILLA ISLAND  
BRIDGE AUTHORITY  
June 27, 2018

**Finance/Audit Committee:**

The draft FY19 GIBA budget was reviewed. Overall revenue and expenses were budgeted at an increase of 1% and 7%, respectively. For consistent reporting standards the projected capital expenditure budget was reduced by \$100K and the bridge maintenance expense account was increased by \$100K. **On motion by Tucker and seconded by Darsie the GIBA FY19 budget was approved with the suggested modification. On motion by Tucker and seconded by Darsie the GIBA Board approved a long term debt prepayment of \$1.5 million.** The prepayment will be made before the end of FY18. GIBA will continue to build cash reserves to fund capital projects and prepay long term debt.

**Governance Committee:**

Major led a discussion on the Executive Director's annual performance evaluation. He commended the Executive Director on her performance and recommended a 5% salary increase. With the recommended increase the Executive Director's annual salary will be \$122,304. **On motion by Major and seconded by Darsie a 5% pay increase for the Executive Director was approved.**

**Legal:** No Comments

**Old Business:** No Comments

**New Business:**

Boca Grande North residents are in the process of petitioning Charlotte County to change the name of the roadway from Boca Grande Causeway to Gasparilla Road. The process requires all residents and businesses along the roadway agreeing on paper to the change before the county will consider the matter. The GIBA Board discussed the idea and decided to take no action at this time.

**Board Member Comments:** No Comments

There being no further business, the meeting was adjourned.

  
Ginger Watkins, GIBA Board Chairman